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7 July 1949

ATTN: Assistant Director for Collection and Dissemination
Assistant Director for Operations
Assistant Director for Reports and Estimates
Assistant Director for Special Operations
Assistant Director for Scientific Intelligence
Assistant Director for Policy Coordination
Chief, ICPS

SUBJECT: Operational Coordination Group

1. Below is a list of current CIA problems referred to in our meeting 7 July 1949, which is sent to you as a matter of interest rather than action:

- (a) An Agency Career Management Program for CIA civilian employees to include a CIA Intelligence Training Program.
- (b) Continuing attention to best utilization of IIC personnel by CIA, in all offices.
- (c) A formal agency wide indoctrination program for new civilian employees and incoming IIC personnel.
- (d) The problem of building up "discreet collectors" (more and better requirements).
- (e) The development of the next budget throughout the current fiscal year.
- (f) The functions and working methods of the Management Branch.

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